

# Master the Fine Art of *The First Impression.*



## Business Etiquette

You only have one opportunity to make a good first impression. *Make it count.*

Improve your team's professional level of politeness, fine dining graces, correct handshakes and social skills in the professional environment.

## Life Skills

Manners and general politeness are essential skills for any child or young adult. In today's fast-paced, highly competitive world, people who are able to handle social situations with poise have a built-in advantage as they advance towards their life goals.

**The Pacific School of Etiquette increases children's awareness and self confidence by focusing on social, dining and self-presentation skills, including:**

Proper Introduction, Correct Handshake, Eye Contact, Conversation Skills, Telephone/Cell Phone Etiquette and Thank You Notes.

In an authentic environment of crystal, china, silver and fresh flowers; students learn Dining Skills and Table Etiquette while enjoying tutorial meals.



## Kathleen Guice

is a graduate of the American School of Protocol and a graduate from The Emily Post Institute's Business Etiquette. Through a good sense of humor and a fun learning environment Ms. Guice helps children, young adults and professionals develop new skills that will last a lifetime.

831.484.9608

[www.pacificschoolofetiquette.com](http://www.pacificschoolofetiquette.com)

[kathleen@pacificschoolofetiquette.com](mailto:kathleen@pacificschoolofetiquette.com)

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